

# Financial Statements – 2007

## Trust Questionnaire

Taurus Ref:

Ensure this questionnaire is completed and included with your records

<b>Client Name:</b>			
<b>Balance Date:</b>			
<b>Email:</b>			
<b>Physical Address:</b>			
<b>Postal Address:</b>			

To: Taurus Accounting Solutions Ltd

You are hereby authorised to communicate with my/our bankers, solicitors, finance companies and all government agencies to obtain such information as you require in order to carry out the preparation of my/our financial statements and tax returns.

I/We authorise you to act as my/our Agent for Inland Revenue Department matters, and to have access to all tax types and all tax information pertinent to the completion of my financial statements and tax returns.

Signature \_\_\_\_\_

Date \_\_\_\_\_

<b>Records Required</b>	<input checked="" type="checkbox"/>	<b>Comment</b>
<b>For 12 months to Balance Date</b>		
<b>Gift Statements</b>		
Please provide details of any gifting done through the financial year. This includes the following; <ul style="list-style-type: none"> <li>• Copy of gift statement</li> <li>• Copy of deed of acknowledgement of debt</li> <li>• Copy of deed of forgiveness of debt.</li> </ul> (These are prepared by either your solicitor or by Taurus Trustee Services Ltd).	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Solicitor Name _____
<b>Interest Received</b>		
An Interest Withholding Tax Deduction Certificate (IR15) will be sent to you by your bank, or other financial institutions, indicating the amount of tax deducted from interest earned.	<input type="checkbox"/>	
<b>Dividends Received</b>		
A dividend payment advice will accompany dividend cheques indicating withholding tax deductions or imputation credits.	<input type="checkbox"/>	
<b>Other Income &amp; Expenses</b>		

<p><b>Rents Received</b> Please complete Rental Questionnaire.</p> <p><b>Business Income</b> Please complete Business Questionnaire.</p> <p><b>Overseas Investments</b> Details of all foreign investments and income.</p>	<input type="checkbox"/>     <input type="checkbox"/>     <input type="checkbox"/>	
<b>Accounts Receivable (Debtors) – See attached Schedule 1</b>		
<p>All accounts or amounts owing to you at balance date should be scheduled</p>	<input type="checkbox"/>	
<b>Accounts Payable (Creditors) – See attached Schedule 2</b>		
<p>All accounts or amounts owing by you at balance date should be scheduled</p>	<input type="checkbox"/>	
<b>Other Information</b>		
<p>Details of anything else we should be aware of in relation to the preparation of your accounts.</p> <hr/> <hr/>		

**Thank you for completing this questionnaire  
Don't forget to sign it on page 1**

## Schedule 1 – Accounts Receivable/Payable (Debtors) Amounts owing to you at 31 March 2007

Name of Debtor	Description of Sale	Code	Net Amount	GST	Total Incl GST
<b>Totals</b>					

## Schedule 2 – Accounts Payable (Creditors) Amounts owing by you at 31 March 2007

Name of Creditor	Description of Goods	Code	Net Amount	GST	Total Incl GST
<b>Totals</b>					